



## POLICY AND PROCEDURE FOR IMMUNIZATIONS, MEDICAL HOME AND DENTAL HOME

### Policy

A program, within 30 calendar days after the child first attends the program or, for the home-based program option, receives a home visit, must consult with parents to determine whether each child has ongoing sources of continuous, accessible health care – provided by a health care professional that maintains the child’s ongoing health record and is not primarily a source of emergency or urgent care – and health insurance coverage. (2) If the child does not have such a source of ongoing care and health insurance coverage or access to care through the Indian Health Service, the program must assist families in accessing a source of care and health insurance that will meet these criteria, as quickly as possible. (a) Within 30 days of enrollment, a program must determine whether each enrolled pregnant woman has an ongoing source of continuous, accessible health care – provided by a health care professional that maintains her ongoing health record and is not primarily a source of emergency or urgent care – and, as appropriate, health insurance coverage. *Head Start Performance Standards 1302.42 (a)(1-2) Child health status and care and 1302.80 (a) Enrolled pregnant women.*

What records must I have for children in my care and how long must I keep them? (3) Statement of the child’s health from a health-care professional; (4) Immunization records; *Minimum Standards for Child Care Centers 746.603 (3-4).*

Based on the above policies UTRGV-PSJA-EHS-CCP Program staff will make sure children must have a medical home within 90 days after the child attends the program. A medical home includes a primary care physician, dentist and or specialist with the corresponding well baby exam, oral exam, immunizations, and tuberculosis screen. Program will assist families in accessing and maintaining an up to date medical and dental care. The enrolled pregnant woman will have continuance accessible health care within 30 days.

### Procedure for Immunizations

1. Early Head Start staff will verify each child has all immunizations up to date prior to the first day of school. Children with deficient immunization records will not be allowed to attend school. Necessary arrangements will be made to assist the parent in acquiring the necessary immunizations as needed.
2. In the event a child has his/her birthday during the school year, the parent will be sent a Health Notice. The parent will have thirty (30) days in which to comply with the immunizations. All efforts made to assist the parents in acquiring the needed immunizations for their child will be documented in Child Plus and Family Contact Notes.
3. Efforts to assist families throughout the school year in order to update immunizations will include health fairs, establishing clinics or referrals to local health department.
4. Immunization schedules are to follow the Texas Department of Health Services requirements and comply with the Minimum Standards of the Texas Department of Protective and Regulatory Services. Affidavit request for exemption from immunizations is available at <https://core.quest.dshs.texas.gov>
5. In the event parent/guardian chooses to not immunize their child for religious or personal beliefs, a notarized affidavit is required and kept in family file. This form will be reviewed and discussed annually with parent/legal guardian.

# UTRGV - PSJA - EHS - CC Partnership Program



## Procedure for Medical Home and Dental Home

1. Primary Doctor/Dentist: Parents will identify child's primary physician at the time of enrollment. This includes enrolled pregnant mothers.
2. Well Baby Exams/Oral Health: Early Head Start children will be seen by dentist according in accordance to the EPSDT Schedule. Enrolled pregnant women will also be seen by a dentist as needed.
3. Tuberculosis/PPD: In accordance with the EPSDT guidelines the child will have a TB/PPD on file with the date it was given, date it was read and who administered the TB test. A TB Questionnaire will be accepted.